

**OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE**  
**:: AT :: RAJANNA SIRCILLA.**

**Dis.No. 376 /ADM/DC-RS/2025, Date. 01 .02.2025.**

<b>Sub:-</b>	Applications are invited from the eligible candidates to fill-up the certain posts (on Contract Basis) in Fast Track Special Court For Expeditious Disposal of Cases of Rape and Protection of Child Against Sexual Offences (POCSO) Act Cases, Rajanna Sircilla – Reg.
<b>Ref:-</b>	1. G.O.Ms. No.58, Finance (HRM-II) Department, dt.19.12.2019 2. G.O.Ms.No.104, Finance (HRM-II) Department, dt.30.12.2019 3. G.O.Rt. No.165, Law (LA & J-Home-Courts A2) Department 4. R.O.C. No.496/E1/2019, dt.22.07.2022 of Hon'ble High Court

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Applications are invited from the **eligible candidates from Rajanna Sircilla** **up to 05.00 P.M. on 13 .02.2025** for filling up the following posts on **Contract Basis** on consolidated pay as per Rule-9 of the Telangana State and Subordinate Service Rules, 1996, for a period of Two Years or at any date before that date or they can be continued till further orders as fixed by the Appointing Authority from time to time in the **Fast Track Special Court for Expeditious Disposal of Cases of Rape and Protection of Child against Sexual Offences (POCSO) Act, Rajanna Sircilla.**

The applications shall be sent in a sealed cover addressed to the Principal District and Sessions Judge, Rajanna Sircilla by mentioning the name of the post applied for and send the same by way of Ordinary Post/Registered Post/Courier etc., Applications will not be received directly in person.

Sl. No.	Name of the Post	No. of Posts	Consolidated amount per month
1.	Senior Assistant	01	Rs.22,750/- p.m.
2.	Typist	01	Rs.19,500/- p.m.
3.	Office Subordinate (Attender)	02	Rs.15,600/- p.m.

**Age limit:-**

1. As on 01.07.2024 a candidate must have completed the age of (18) years, and must not have completed the age of (34) years.
2. The relaxation of maximum age limit in respect of candidates of SC/ST/BC/EWS categories is 5years and in case of candidates with physical disabilities; they shall be given age relaxation of 10 years.

**EDUCATIONAL QUALIFICATIONS:-**

Sl. No.	Name of the Post	Qualification (as per TJMSS Rules, 2018)
1.	Senior Assistant	<p>Must have passed Bachelor's Degree of any University in India established or incorporated by or under a Central Act, State Act or Provincial Act or an Institution recognized by the University Grants Commission or any equivalent qualification.</p> <p>Preference shall be given to those who have computer skills.</p>
2.	Typist	<p>Must have passed Bachelor's Degree of any University in India established or incorporated by or under a Central Act, State Act or Provincial Act or an Institution recognized by the University Grants Commission or any equivalent qualification.</p> <p>Must have passed Telangana Government Technical examination in English Typewriting by higher grade qualification or its equivalent examination.</p> <p>Provided that candidates who have passed the examination by the higher grade are not available, those who have passed the examination by the lower grade may be considered.</p> <p>Must have knowledge or qualification in computer operation.</p>
3.	Office Subordinate (Attender)	<p>Must have passed any exam between 7<sup>th</sup> to 10<sup>th</sup> class or its equivalent examination, <b><u>but the candidate having higher qualification than 10<sup>th</sup> class shall not be considered as eligible.</u></b></p>



**METHOD OF RECRUITMENT:-**

1. There will be a test in Typewriting with regard to the technical efficiency for the post of Typist and qualified candidates will only be called upon for oral interview.
2. In the event of more than 20 applications received for the post of Senior Assistant and Office Subordinates, such applications will be shortlisted on the basis of marks obtained in the qualifying examination as per rules and the qualified candidates will be called-for oral interview.

**ATTESTED COPIES OF DOCUMENTS TO BE ENCLOSED TO THE APPLICATION:**

- a) Certificate of academic qualifications such as marks lists, pass certificate provisional certificate, testimonials, and other certificates to prove their technical efficiency.
- b) Date of Birth Certificate
- c) Community Certificate in case of candidates of SCs/STs/ Bcs/EWS categories issued by the competent authority.
- d) **The candidates, those who are applying for the post Office Subordinate (Attender) to enclose the Transfer Certificate in between the studied from 7<sup>th</sup> to 10<sup>th</sup> Class, (in which he/she last studied) and shall produce the original at the time of certificate verification.**
- e) Two self-addressed registered Postal Covers with acknowledgment worth of Rs.30/- or as fixed by the Postal Department with RPAD.
- f) Candidates/Applicants must fill Two Hall tickets/Call letters i.e., Original and Duplicate.

**GENERAL INSTRUCTIONS:-**

1. The candidates will be appointed only on Contract basis as per Rule-9 of Telangana State and Subordinate Service Rules, 1996 for a period of Two Years or on any date before that date or they can be continued till further orders as fixed by the appointing authority from time to time on executing a Deed of Agreement at the time of making their appointment.
2. No other Service rules shall be applicable other than noted above.
3. Applications received after **05.00 P.M. on 13.02.2025** will not be accepted.

4. The contract appointment shall automatically ceases to be in operation unless a fresh proposal is made and fresh contract is entered into.
5. No T.A. and D.A. will be paid for the journey performed in connection examinations/skill test, oral interview and for appointment.
6. Applications with insufficient information will be summarily rejected.
7. Applications received after the stipulated date time will not be accepted.
8. No correspondence will be entertained in any respect.
9. Candidates resorting to bring influence of any kind will be disqualified summarily.



**PRL. DISTRICT AND SESSIONS JUDGE,  
RAJANNA SIRCILLA.**

To,

1. All the Judicial Officers in the Unit with a direction to cause display of the notification on the Notice boards of their respective Offices for wide publicity.
2. The Collector and District Magistrate, Rajanna Sircilla with a request to cause display of the notification on the Notice Board of their respective offices for wide publicity.
3. The District Employment Officers, Rajanna Sircilla.
4. The In-charge District System Administrator, Rajanna Sircilla with instructions to upload the Notification in the Rajanna Sircilla District Court's Official website.
5. The Notice Board of District Court, Rajanna Sircilla.

**APPLICATION FOR THE POST OF \_\_\_\_\_**

Ref:-Prl. District and Sessions Court, Rajanna Sircilla notification in  
Dis.No. \_\_\_\_\_/ADM/DC-RS/2025, Dt. .02.2025.

**PROFORMA**

1. Full Name of the Applicant :
2. Father's/Husband's Name :
3. Date of Birth :
4. Age (as on 01.07.2024) :
5. Caste/Category :
6. Gender :
7. Nationality :
8. Religion :
9. Educational Qualifications
  - a) Academic
  - b) Technical
  - c) Other (if any)
10. Previous Experience if any :
11. Local/Non-Local :
12. Permanent Address :
13. Address for correspondence :
14. Mobile Number :

Affix latest passport size  
Photograph duly attested by  
Gazetted Officer

**DECLARATION**

I solemnly declare that the above information submitted by me is true and correct to the best of my knowledge. If any information submitted by me is found to be false, action may be taken against me.

Place:

Date:

Signature of the applicant.

**PRINCIPAL DISTRICT AND SESSIONS COURT, RAJANNA SIRCILLA.**

**HALL TICKET FOR THE POST OF \_\_\_\_\_**

**NOTIFICATION DIS. NO. \_\_\_\_\_/ADM/DC-RS/2025, Dt. .02.2025**

**ORIGINAL**

**(FOR OFFICE USE ONLY)**

**HALL TICKET NO. \_\_\_\_\_**

Examination Center: Prl. District and Sessions Court, Rajanna Sircilla.

Examination Date: \_\_\_\_\_

**(TO BE FILLED BY THE APPLICANT)**

1. Name of the Applicant :  
(in capital letters)

2. Father's Name/Husband's Name :

3. Date of Birth and age :  
(as on 01.07.2024)

4. Address of the candidate :  
(with mobile number)

5. Identification marks 1.

2.

Affix latest passport size  
Photograph duly attested by  
Gazetted Officer

Signature of the candidate  
(to be signed at the time of  
Examination before the invigilator)

Appointing Authority



### **INSTRUCTIONS TO CANDIDATES:**

1. The candidate is required to affix a passport size photograph in the space provided in the call letter duly attested by the Gazetted Officer
2. The candidates are required to report to examination venue as per the reporting time mentioned above as certificate verification will start after the reporting time.
3. The candidates should bring all the original certificates in proof of their date of birth, qualifications, caste, local status and working experience, etc., as specified in the notification
4. In case of candidates applied for the post of Office Subordinate (Attender) are required to bring necessary certificate in proof of their having special skills if any such as cooking, carpentry, painting, electrical and plumbing etc.,
5. Candidates are required to bring 2 sets of attested photocopies of all the certificates
6. Physically Handicapped candidates have to bring their medical certificate issued by the Medical Board, showing the nature of disability and percentage of disability
7. Candidates shall produce their call letter at the entrance of the venue along with original identity proof such as Aadhar Card/PAN Card/Driving licence etc., failing which the candidates will not be allowed to attend the Oral Interview
8. Candidate shall sign on the attendance sheet.
9. Authority will not make any arrangement for safe custody of any articles/things carried by the candidates and they shall make their own arrangements.
10. Candidates are expected to behave in orderly and disciplined manner while taking the oral examination. The candidature will be rejected in such cases, in case of impersonation/disorder/Rowdy behaviour during the oral interview/examination.
11. The candidates are hereby informed that bringing any sort of influence on the appointing authority will be treated as disqualification and his/her candidature will be summarily rejected.
12. No T.A. and D.A. will be paid for attending the examination/oral interview.

sd/-

Prl. District and Sessions Judge  
Rajanna Sircilla.

**PRINCIPAL DISTRICT AND SESSIONS COURT, RAJANNA SIRCILLA.**

**HALL TICKET FOR THE POST OF \_\_\_\_\_**

**NOTIFICATION DIS. NO. \_\_\_\_\_/ADM/DC-RS/2025, Dt. .02.2025**

**DUPLICATE**

**(FOR OFFICE USE ONLY)**

**HALL TICKET NO. \_\_\_\_\_**

Examination Center: Prl. District and Sessions Court, Rajanna Sircilla.

Examination Date: \_\_\_\_\_

**(TO BE FILLED BY THE APPLICANT)**

1. Name of the Applicant :  
(in capital letters)

2. Father's Name/Husband's Name :

3. Date of Birth and age :  
(as on 01.07.2024)

4. Address of the candidate :  
(with mobile number)

5. Identification marks 1.  
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Affix latest passport size  
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