



CSIR-NATIONAL GEOPHYSICAL RESEARCH INSTITUTE
UPPAL ROAD, HYDERABAD – 500 007



Website: www.ngri.org.in Email: career@ngri.res.in Phone No. 040 2701 2374

CSIR-NGRI Advertisement No. PA - 02/2023 Dated 02.06.2023

The following Project staff positions are to be filled at this Institute:

Sl. No.	Post Code	Project No	Project Duration	Position / Level	No. of Position(s)	Essential Qualification	Desirable (if any)	Job requirements
1.	A	Administration (Hindi Section)	Six months	Project Assistant	1	B.A Degree with Hindi (Compulsory)	i) Diploma in Hindi Typing & Shorthand ii) Masters' degree in Hindi with English as a compulsory subject at graduation level iii) Recognized Diploma or Certificate course in translation from Hindi to English & vice versa	To Assist; 1. In implementation of official language act in the institute 2. In training of staff members in Hindi typewriting and Hindi shorthand 3. In official Hindi writing skill development of staff members 4. Any other work assigned by the Competent Authority

Upper age limit & Emolument details:

Designation	Emoluments (Rs.)	Upper Age Limit
Project Assistant	20000/- + HRA	50 years [relaxable upto 5 years of SC/ST and upto 3 years for OBC, 10 years for PwBD, subject to maximum ceiling of 56 years as per the rules]

Terms & Conditions:

1. Date & Time of Walk-in-Interview:

Post Code A: 16.06.2023 at 10:00 AM [Friday] (Reporting Time: 09:00 AM)

No candidate will be allowed to enter into the venue after 10:00 AM

2. Venue of Interview: CSIR-National Geophysical Research Institute, Uppal Road, Hyderabad-500007.

3. The candidates who fulfil the criteria as on date of interview towards age, education qualifications etc. as mentioned against the postcodes may appear before the interview board along with originals and one set of photocopies of Certificates of educational qualifications, age, caste (in case of SC/ST/OBC candidates), experience (if any), one recent passport size photo etc.

4. **If the number of candidates turning up for walk in Interview is very high, then the Candidates will be shortlisted to appear in interview by holding written test or any such methodology deemed fit by the competent authority, CSIR-NGRI. The candidates are advised to plan their itinerary and arrange own accommodation in such a way that they should be able to be present for interview during the very next day of the scheduled dates of interview also, in case need arises for so.**
5. Any false information may lead to ban in appearing any future recruitment / engagement process in CSIR - NGRI and the same may be informed to other CSIR labs/Institutes, other Government Organisations / agencies also.
6. The number and levels of positions may increase or decrease at the time of actual selection or may be cancelled also. The engagement is for various time-bound projects viz., Grant-in-Aid / Sponsored Projects / In-house projects etc. which is co-terminus with the projects and may be extended or curtailed depending on the duration of the Project, satisfactory performance/conduct of the appointee. It is not a regular appointment, temporary or otherwise and therefore it does not entitle the incumbent(s) any claim, implicit or explicit on any CSIR/NGRI post. No TA/DA will be paid for attending the Walk-in-interview.

**Sd/-
Controller of Administration**