



భారతీయ సాంకేతిక విజ్ఞాన సంస్థ హైదరాబాద్
भारतीय प्रौद्योगिकी संस्थान हैदराबाद
Indian Institute of Technology Hyderabad

Kandi, Sangareddy (Dist.) Telangana (State) – 502 284

IITH/88/ MS/Psychological Counsellor/2023
Dated 11.05.2023

**ADVERTISEMENT FOR THE POSITION OF PSYCHOLOGICAL COUNSELLOR
ON AN AD HOC BASIS**

Applications are invited to fill up purely temporary positions of Psychological Counsellor (male) at this Institute for a period of 11 months.

A candidate with the following qualifications will be considered:

1. **Name of the Position:** Psychological Counsellor.
2. **No. of Positions to be filled:** One (01) (Tentative subject to change).
3. **Age:** Preferably not exceeding 40 years on the date of the Interview.
4. **Educational Qualifications & Experience:**

Essential:

- a) Master in Clinical Psychology /Counselling Psychology with a percentage of minimum 60%.
- b) 02 years' relevant experience in counseling late adolescents and adults in an Academic Institution/ hospital setting or any other mental health clinic.
- c) Additional Qualification: Administrative experience in establishing, and managing Counselling services, document keeping, & MS Office.
- d) The candidate should have excellent communication skill.

Desirable:

- a) An experience in counseling students in Academic institutions full-time or part-time.
- b) Have been conducting workshops/knowledge-based sessions.

Note: Relevant experience is defined as psychological counseling experience in a mental health clinic or Educational Institution wherein individual counseling, as well as group counseling, has been provided for adolescents.

5. **Job Description:**

- a) The counselor would render counseling service to all the students as required and be available to staff and faculty of IIT Hyderabad.

- b) The counselor would be the point of contact for students if they require interpersonal/emotional counseling.
- c) He must be comfortable working with students from a variety of social and economic backgrounds.
- d) He must be available after office hours in case of any emergencies.
- e) He must be available for weekend duties (to attend to emergency cases) on a rotational basis.
- f) The counselor will maintain confidentiality but report to Dean Student affairs of any extreme cases that demand Institute/ family intervention.
- g) The counselor shall help students to develop an interpersonal/emotional support system.
- h) The counselor shall conduct workshops, talks, and group discussions from time to time to help students with their academic, interpersonal, and emotional needs.

6. **Consolidated Pay:** Rs. 40,000/- (Rupees Forty Thousand only) per month.

7. **Tenure:** Contract for a period of 11 months. However, the selected candidate can be re-engaged for subsequent terms based on his/her performance and the requirement of the Institute. The appointment will be on an *ad hoc* basis and can be terminated at any time during the contract period with one month's notice from either side.

8. **Mode of selection:** Written Test and/or Interview.
Selection will be based on an entrance test and/or interview and only the shortlisted candidates will be intimated well in advance of the date and time of the interview.

9. **Place of Interview:** - Academic Blocks, Kandi Campus, Indian Institute of Technology Hyderabad.

10. **Closing Date for applications:** Candidates fulfilling the above criteria may please apply in the link given below, by **30/05/2023**. The shortlisted candidates will be informed by email to appear for the written test and / or Interview. The shortlisted candidates should appear for the same along with their Bio-data and all educational qualification certificates **(in Original)**.

<https://project2.recruitment.iith.ac.in/>

11. **GENERAL TERMS AND CONDITIONS:**

- a) Candidates should satisfy themselves, before appearing for the written test/Interview that they possess at least the minimum essential qualifications, knowledge, and experience as laid down in the advertisement.
- b) The appointment shall be purely temporary initially for eleven (11) months. The tenure may be extended further based on performance and requirements.
- c) Accordingly, no right/claim whatsoever will confer on the selected candidate(s) for employment in IITH by virtue of the above temporary engagement.

- d) **The selected candidate must stay on campus. Campus residential accommodation will be provided in Married Student Housing (MSH) in IITH for the selected candidate.**
- e) The Institute reserves the right to restrict the number of candidates for the interview to a reasonable limit on the basis of qualifications, level and relevance of experience higher than the minimum prescribed in the advertisement and other academic achievements. The Institute also reserves the right of rejecting any or all the applications without assigning any reasons therefore.
- f) The eligibility of the candidate in terms of qualifications/ experience, etc. shall be considered as on the date of the written test/interview.
- g) Interim correspondence will not be entertained and replied to. Canvassing in any form whether directly or indirectly shall amount to a rejection of candidature.
- h) Educational qualifications prescribed in this advertisement must have been obtained from a recognized Board/Council/University/Institute.
- i) Engagement of the selected candidate(s) will be subject to necessary pre-engagement formalities viz document/certificate/testimonial checking, submission of required document/certificate/testimonial, and medical fitness certificate etc.
- j) Candidate(s) working in any organization, if selected, has to submit a release/relieving letter, in original, from the present employer at the time of joining.
- k) The selected candidates(s) will be liable to be placed in any location as deemed fit by the Competent Authority.
- l) No TA/DA will be paid to the candidates appearing for the Written Test and/or Interview and to the selected candidate to join the post.
- m) No medical facilities except out-patient treatment during a medical emergency will be provided by the Institute to the selected candidate. No reimbursement of medical expenses will be admissible to him/her during his/her engagement at the Institute.
- n) In addition to the above, any other terms & conditions/ rules & regulations/ policy & procedures will also be applicable for the ad hoc engagements as existing from time to time.

Sd/
Joint Registrar (MS)