

**FORM -A**  
**NIZAM'S INSTITUTE OF MEDICAL SCIENCES**  
(A University established under State Act)  
Panjagutta, Hyderabad – 500 082

**ADVERTISEMENT**

Notification No: SRC/AC-3/271(A)/2013

Applications are invited from suitably qualified and experienced candidates in the prescribed format (to be copied on a plain paper) for the temporary post(s) mentioned below in the project "Hospital Based Cancer Registry in India" in the Dept. of Medical Oncology.

S No	Name of the Post	Number of vacancies	Nature of Work	Qualifications (Desirable & Essential)	Scale of Pay & total emoluments Per Month
1	Data Entry Operator	(1)	Collation and entry of data into the computer as well as secretarial assistant	A graduate in any discipline with computer skills- Ms office. Type lower or higher preferred with experience in cancer registry. Age limit: 35 years.	Rs. 19,000/-

1. Applicants should note that the appointments to be made are purely temporary and there is no right for claiming for any regular appointment in NIMS.
2. In case the services of a particular post are required only for a part of a day daily, the salary payable will also be proportionately adjusted and explained at the time of interview.
3. No T.A/D.A will be paid for attending the interview or for joining the post.
4. The application should be submitted in the enclosed format (by copying on a plain paper) and must be accompanied by attested copies of certificates in support of all information furnished in the application.
5. The Institute reserves the right to cancel any or all the posts advertised, at any time, without assigning any reason.
6. **Last date for receipt of filled-in applications:** 15/04/2023 by 4.00 p.m.
7. **Interview Details :**
  - a. Date and time of Interview will be communicated over phone/email to shortlisted candidates only.
  - b. Place of interview: Dean's office, old building 2<sup>nd</sup> floor, Nizam's Institute of Medical Sciences, Panjagutta, Hyderabad-500082
8. Address to which the applications should be sent: **Dean's office,**  
**2nd floor, old building**  
**Nizam's Institute of Medical Sciences**  
**Panjagutta, Hyderabad, Telangana**  
**Pincode: 500082**

For further information: Please refer website [www.nims.edu.in](http://www.nims.edu.in)

9. Notification No. <sup>No.</sup> should mention on the sealed cover.

Signature



Principal Investigator

**Dr. SADASHIVUDU GUNDETI**  
MD, DM  
Professor & Head  
Department of Medical Oncology  
Nizam's Institute of Medical Sciences  
Panjagutta, Hyderabad-500 082  
Med. Reg. No: 39348

To  
All notice boards in NIMS,  
All Universities/ Leading institutions in India, for display on the notice board

**FORM – B****FORMAT OF APPLICATION**

1. Application for the post of : \_\_\_\_\_
2. Name of the candidate in full : \_\_\_\_\_  
(In capital letters)
3. Date of birth : \_\_\_\_\_
4. Nationality : \_\_\_\_\_
5. Address for communication : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Permanent address : \_\_\_\_\_

7. Educational qualifications :

Sl No.	Name of the exam passed	Name of the Institution/ Board/University	Month and year of exam passed	Marks secured	% of marks secured	Class/division declared

8. Have you passed "NET/CSIR"? : If yes, please indicate

(i) Name of exam passed :

(ii) Date of passing exam :

9. Previous experience (Furnish name of the post/Fellowship, period worked, name of the organization/Institution, etc.):

10. Present position :

11. Mobile Number :

12. E-Mail :

13. Any other information :

Date: \_\_\_\_\_

Signature of the candidate