

F. No. 42/CESTAT/RR/2000-ADMN/Vol II
CUSTOMS EXCISE & SERVICE TAX APPELLATE TRIBUNAL
West Block No.2, R.K. Puram, New Delhi - 110066

Date: 28.03.2023

VACANCY CIRCULAR

Applications are invited for the following posts, to be filled up on deputation basis in various Benches of this Tribunal:


Sno.	Post, Pay Band & Grade Pay, No. of posts & Place of posting	Eligibility Criteria
1.	Sr. Private Secretary Rs.9300-34800/(PB-2) Grade Pay 4600/- (pre revised)/level in 7 th CPC pay Matrix No. of posts-15 (Delhi/Mumbai/Chennai/Kolkata/Ahmedabad/Chandigarh /Hyderabad/Bengaluru/Allahabad (Appointment can be done in any bench as per requirement)	Officers under the Central Govt. holding the analogous post of regular basis or with eight years regular service in the post in the grade pay of Rs. 4200/- or equivalent in the parent cadre/department
2.	Technical Officer Rs. Rs.9300-34800/(PB-2) Grade Pay 4600/- (pre revised)/level in 7 th CPC pay Matrix No. of posts-03 (Delhi/Mumbai/Chennai/Kolkata/Ahmedabad/Chandigarh /Hyderabad/Bengaluru/Allahabad (Appointment can be done in any bench as per requirement)	i) Superintendent of Central Excise and Appraisers of Customs OR ii) Inspector of Central Excise/Examiner of Customs Department Having 8 years regular service in the respective grades.
3.	Court Master Pay Band Rs. Rs. Rs.9300-34800/(PB-2) Grade Pay 4600/- (pre revised)/level in 7 th CPC pay Matrix No. of posts-01 (Chandigarh)	Persons holding the post of Inspectors of Central Excise, Preventive officer, Examiner & Deputy Office, Superintendents with 5 years service in the respective grades preferably having experience in courts/Tribunals

Note:

- (1) The maximum age limit for appointment on deputation shall be 56 years.
- (2) The application from the eligible/ willing candidates may be forwarded as per bio data given in annexure along with
 - (i) ACR/APAR dossiers for the last 5 years (Attested photocopies only)
 - (ii) Vigilance Clearance Certificate
 - (iii) Integrity Certificate
 - (iv) Cadre Clearance certificate, showing no objection of the cadre controlling

authority to relieve the candidate in the event of selection. (v) List of major minor penalties, if any imposed during the last 10 years (in case no penalty is imposed, a certificate to that effect may be furnished).

The applications, complete in all respects, may reach the Registrar, Customs, Excise & Service Tax Appellate Tribunal. West Block No.2, R.K. Puram, New Delhi 66 within 45 days from the date of issue of the circular. Incomplete applications received without required documents will not be considered.


31.3.23
(Mukesh Gupta)
Deputy Registrar

Copy to:

1. All Ministries/Department of Government of India.
2. The Registrar General, High Court of Mumbai/Ahmadabad/ Delhi/ Kolkata/ Chennai Bangalore/ Allahabad/Hyderabad/Chandigarh.
3. The Registrar, All Tribunals - CAT, ITAT, DRT, NCLT, NGT.
4. Website/Notice Board of all Benches of CESTAT.

ANNEXURE – I

(ONLY CENTRAL GOVERNMENT EMPLOYEES NEED TO APPLY)
(Employees of PSUs/ Autonomous bodies need not apply)

Name of the post applied for: **CARETAKER**

BIO – DATA

1. Name and address (in block letters) : _____
2. Father's Name : _____
3. Date of birth : _____
4. Date of retirement under Central Govt. rules : _____
5. Educational qualification : _____
6. Post presently held on regular basis and scale of the post : _____
7. Up to date experience in chronological order : _____

SL. No.	Name of the officer and Post held	From	To	Pay Band + Grade Pay drawing	Whether pay drawn on regular basis or on grant of MACP

6. Nature of duties and matters dealt : _____

7. Whether SC/ST/OBC : _____

8. Please state whether you are a regular : _____
employee of Central Govt. or not?

9. Are you on deputation? If so, from : _____
which date

Signature of applicant

Dated:

DEPARTMENTAL CERTIFICATE

1. The above particulars have been verified and found correct.
2. Certified that no Disciplinary/ Vigilance proceeding in pending against the official.
3. Integrity of the officer is beyond doubt.
4. No Major/ Minor penalty has been imposed upon the official during the last 10 years

Dated:

Signature/Stamp of Head of Office
(with designation)