



**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS
WITH INTELLECTUAL DISABILITIES (DIVYANGJAN)**

(Formerly known as National Institute for the Mentally Handicapped)
(Department of Empowerment of Persons with Disabilities (Divyangjan))

Ministry of Social Justice & Empowerment, Govt. of India

MANOVIKAS NAGAR, SECUNDERABAD – 500 009

An ISO 9001:2015 Institution



EMPLOYMENT NOTICE No.02/2022

The National Institute for the Empowerment of Persons with Disabilities (Divyangjan), an autonomous body under the Ministry of Social Justice & Empowerment invites applications, in the prescribed format, from the eligible candidates for the following regular posts to be filled by direct recruitment at NIEPID, Secunderabad, Model Special Education Centre, Noida and CRC, Davangere.

Sl. No	Name of the post with scale of pay	No. of posts / Category	Physical requirements	Age limit	Essential qualifications
NIEPID HQs, Secunderabad					
GROUP-A					
01.	Lecturer in Special Education, Level-10 (7th CPC)	02/ UR-01 & SC-01	-	Not exceeding 45 years	<p>Essential:</p> <ol style="list-style-type: none"> 1. Masters degree from a recognised University in any subject. 2. One year Diploma in Special Education or B. Ed in Special Education of Mentally Retarded. 3. Two years experience after the qualification in Special Education <p>Desirable: Candidates having experience of working in the field of vocational training and job placement will be given preference.</p>
GROUP-B					
02.	Assistant Administrative Officer, Level-7 (7th CPC)	01/ UR	-	35 years	<p>Essential:</p> <ol style="list-style-type: none"> 1. Degree from a recognized University. 2. Five years experience in Establishment in Supervisory capacity. 3. Knowledge of Central Govt. rules <p>Desirable: Experience in Purchase procedures, maintenance of Stores records and Inventory control. Handling computers for Inventory/ Personnel Management etc.</p>

03.	Special Education Teacher, Level-7 (7 th CPC)	02/UR	-	35 years	<p>Essential:</p> <ol style="list-style-type: none"> (a) Graduate and Diploma in Special Education(MR) or equivalent. (or) B.Ed in Special Education(MR) (or) B.R.S(MR) with specialization in Special Education. <ol style="list-style-type: none"> RCI registration as professional in Special Education(MR).
04.	LDC/Typist Level-02 (7 th CPC)	03/UR-01, OBC-01 & SC-01	-	18-27 years	<p>Essential:</p> <ol style="list-style-type: none"> 12th class or equivalent qualification from recognized board or University. A typing speed of 30 wpm in English on manual type writer OR a typing speed of 35 wpm in English on Computer
05.	Hindi Typist Level-02 (7 th CPC)	01/UR	-	35 years	<p>Essential:</p> <ol style="list-style-type: none"> Matriculation or equivalent. Hindi typing with speed of 25 wpm.

NIEPID MSEC, NOIDA

GROUP-A

06.	Principal MSEC Level-12 (7 th CPC)	01/UR-OH	-	45 Years	<p>Essential:</p> <ol style="list-style-type: none"> Masters Degree in Social Sciences with M.Ed, Special Education (MR) 10 years experience in the field of Mental Retardation after the qualification in Special Education(MR) out of which 5 years should be at TGT level in Level-6/Rs.4200(GP), in a Central Govt./State Govt. or other Institutions. <p>Desirable: Preference will be given to candidates who have worked in supervisory capacity or as Principal of Special School.</p>
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CRC, DAVANGERE, KARNATAKA					
GROUP A					
07.	Lecturer (Occupational Therapy) Level-10 (7 th CPC)	01/OBC	-	40 years	Essential: 1. Masters in Occupational Therapy from a recognized Institute. 2. Minimum 3 years of teaching/ research experience in the field of Rehabilitation.
08.	Administrative Officer, Level-10 (7 th CPC)	01-UR	-	40 years	Essential: 1. Post Graduate Degree/MBA from recognized University. 2. Minimum 3 years of experience in Establishment/Administration matters in a Government organization in the G.P. of Rs.4800/- (or) 5 years experience in the G.P. of Rs.4600/- (or) 8 years experience in the G.P. of Rs.4200/-
GROUP B					
09.	Prosthetist & Orthotist Level-07 (7 th CPC)	01/UR	-	40 years	Essential: 1. Degree from a recognized Institute in Prosthetics & Orthotics. 2. Minimum 4 years of experience of having worked in the related field
10.	Orientation & Mobility Instructor, Level-06 (7 th CPC)	01/UR	-	35 years	Essential: 1. Graduate and Diploma in Orientation & Mobility Instruction. 2. 5 years experience in Teaching and training in the related field.

Applications are also invited from eligible candidates for the following posts to be filled on Contractual basis at Composite Regional Centres at Nellore, Andhra Pradesh and Rajnandgaon, Chattisgarh, under the administrative control of this Institute.

Sl. No.	Name of posts	No of posts	Age limit	Qualifications/Experience	Consolidated Salary per month
CRC, NELLORE					
GROUP 'A'					
11.	Assistant Professor (Medical PMR)	01	45 Years	Essential: 1. MBBS (full time course) from a MCI recognized Institute. 2. Minimum 3 years experience in clinical/teaching/research Desirable: Ph.D in related field of Rehabilitation of Persons with Disabilities.	Rs.70,000

GROUP 'B'					
12.	Clinical Assistant	01	30 years	<p>Essential:</p> <ol style="list-style-type: none"> 1. Speech & Audiology: B.Sc (Sp&Hg) or BRS (MR) equivalent degree from a recognized Institution/University. 2. Psychologist: BRS/BRT/BMR/PGDRP equivalent degree from a recognized Institution/University. 3. Physiotherapist: BPT equivalent degree from a recognized Institution/ University. 4. Occupational Therapist: BOT equivalent degree from a recognized Institution/ University. <p>With minimum 2 years experience as Clinician or Research Assistant.</p>	Rs.40,000
Group 'C'					
13.	Clerk	1	30 years	<p>Essential:</p> <ol style="list-style-type: none"> 1. 10+2 or equivalent. Typing speed 35 wpm with computer knowledge. 2. Minimum 2 years of experience. 	Rs.22,000
CRC, Rajnandgaon					
Group 'A'					
14.	Assistant Professor (Medical PMR)	1	45 years	<p>Essential:</p> <p>MBBS with PG degree/Diploma (full time course) from a MCI recognized Institute. Minimum 5 years experience in teaching or research in field of rehabilitation</p> <p>Desirable: Ph.D in related field of rehabilitation of Persons with Disabilities</p>	Rs.70,000
Group 'B'					
15.	Special Educator/ Orientation Mobility Instructor	1	35 years	<p>Essential:</p> <p>Diploma in Orientation and Mobility Instruction. Minimum 5 years experience in Teaching and training in the related field.</p>	Rs.40,000

GENERAL TERMS & CONDITIONS:

- (a) The applicant must be a citizen of India.
- (b) All applicants must fulfil the essential qualifications for the posts and other conditions stipulated in the notification as on the last date for receipt of applications i.e., 45 days from date of publication of notification in employment news.
- (c) The candidates selected on direct recruitment for the regular posts will be governed by the provisions of the New Pension scheme introduced by the Government of India w.e.f. 01.01.2004.
- (d) The applicants serving in Government/Public Sector Undertakings /Autonomous Bodies must send their application THROUGH PROPER CHANNEL. This Institute employees are also required to submit that applications through proper channel.
- (e) The envelope containing the application should be superscribed as Application for the post of ' _____ '. Also the post applied for should be clearly mentioned in the application form in the space provided and should also clearly indicate the Institute/Centre for which application is being submitted. Applications that are received without such indication are liable to be rejected.
- (f) The filled in applications, in the prescribed format, along with the self-attested copies of certificates in support of educational qualifications, experience, caste, disability etc., should reach the Director, NIEPID, Manovikasnagar, Secunderabad-500009 within 45 days from the date of publication of notification in Employment News. Applications received late/incomplete or not in prescribed format will not be considered. No correspondence will be entertained in this regard.
- (g) Mere possessing the EQ will not entail any candidate a right to be considered eligible for the post. The final list of candidates called for interview/written test is based on the short-listing of candidates by a duly constituted Screening Committee. Only short-listed candidates will be communicated and no interim correspondence will be entertained.
- (h) The candidates should possess valid RCI/MCI registration as on the last date of receipt of application for all the posts except at Sl.No.2,4,5, 8 & 13.
- (i) Age, qualifications and experience will be reckoned as on the last date for receipt of applications. Legible copies of all certificates must be attached with the applications. Relaxation in upper age limit is applicable as per the norms of GOI to SC/ST/OBC/ PH/Ex-Servicemen/employees already working in Central Government Departments.
- (j) Demand Draft (non-refundable) of **Rs.500/-** drawn on any Nationalized Bank in favour of **Director, NIEPID** should be submitted along with the application. No fee is prescribed for candidates belonging to SC/ST/Women/PH/category. The candidate should clearly mention their name & post applied for on the back side of DD. The applications not accompanied by the required DD or the applications that are received without specifying the post applied for, will not be considered.
- (k) The posts are to be filled on direct recruitment basis as per the rules.
- (l) The Institute reserves right to accept or reject the application without assigning any reasons. Canvassing in any manner will disqualify from the selection process.
- (m) Any alterations/modifications to the notification/terms & conditions will be issued by way of addendum notification on the Institute's website only.

- (n) The pay and allowances etc. are admissible as per rules of the Institute.
- (o) All educational/professional/technical qualifications should be from a recognized Board/University.
- (p) The relevant essential experience requirement specified should be the experience acquired after obtaining the minimum educational qualifications required for the post.
- (q) The selection procedure for Group 'A' posts will be as per NIEPID norms. The selection for the Group 'B' & 'C' posts will be done based on merit as per the criteria approved by the Ministry vide Letter F.No.14-13/2015-NI, dated 11.07.2017 by dispensing the interviews as per the instructions of the DOPT vide OM.No.39020/01/2013-Estt(B)-Part, dated 29.12.2015.
- (r) The posts at CRC, Nellore & Rajnandgaon are being filled on contractual basis for a period of 11 months and extendable on the basis of satisfactory performance for another 11 months with a day break in between as fresh engagement. The candidates have no right to claim for permanency.
- (s) The selected candidates will be governed by the rules of NIEPID.
- (t) The reservation policy will be strictly followed as per GOI rules.

Sd/-
DIRECTOR (Offg.)
