



# भारतीय कदन्न अनुसंधान संस्थान INDIAN INSTITUTE OF MILLETS RESEARCH



(Indian Council of Agricultural Research)

Rajendranagar, Hyderabad-500 030, Ph: 040-24599331

## DETAILED NOTIFICATION

Eligible and interested candidates are invited for a walk-in-interview (virtual) to be held online, at ICAR – Indian Institute of Millets Research, Rajendranagar, Hyderabad, on **4<sup>th</sup> and 5<sup>th</sup> May 2022** from 10:00 A.M. onwards for recruitment of the following positions under the below mentioned projects as per the details given below.

### Dates for the interview:

04/05/2022 At 10:00 AM	Research Manager (Food Technology)	05/05/2022 At: 10:00 AM	Research Executive
	Senior Research Fellow		Research Assistant
	Senior Research Fellow		Asst. Business Manager

	<b>Name of the post</b>	<b>Research Manager (Food Technology)</b>
	<b>Project</b>	<b>MoFPI-PMFME</b>
	<b>Emoluments</b>	<b>Rs. 80,000/- Per month (Consolidated)</b>
	<b>Project Till</b>	<b>March, 2023 (likely to be extend)</b>
<b>1.</b>	<p><b>A. Essential qualifications:</b></p> <ul style="list-style-type: none"> <li>• Master’s Degree in Food Technology/Food process Engineering/ Food Safety &amp; Quality Management/ Food Science &amp; Nutrition/ Microbiology/ Agribusiness Management/ Food Engineering with minimum of 60% marks.</li> <li>• PhD degree will be an additional qualification.</li> <li>• 2-3 years research experience in relevant field.</li> </ul> <p><b>B. Desirable Qualifications:</b></p> <ul style="list-style-type: none"> <li>• Experience in FMCG/ Food Sector, basic knowledge in cereals processing machinery, postharvest machinery, primary processing machinery, also able to handle incubation, startups, ability to analyze data and documentation skills.</li> <li>• Proficiency in English, and sufficient knowledge in MS-Office and computer usage.</li> <li>• Willing to travel for field visits to micro processing units from various states</li> <li>• Prior experience in premier institutes such as NIT’s/ NIFTEM/CFTRI/IIT’s etc. will be added advantage</li> </ul> <p><b>C. Roles and Responsibilities:</b></p> <ul style="list-style-type: none"> <li>▪ Design and development of new processed food products and recipes.</li> <li>▪ Work closely with the product development and production teams to help deliver factory-ready products.</li> <li>▪ Basic studies on Shelf life enhancement of milled and value added products of millets</li> <li>▪ Research on the latest trends and technologies, and understand the consumer markets.</li> <li>▪ Devise, new product specifications, product development, quality parameters, shelf life etc.</li> <li>▪ Design and development of packing, packaging and labelling materials.</li> <li>▪ Re-evaluating the existing product line and making necessary changes wherever required.</li> <li>▪ Conducting various study and surveys to understand changing needs, food preferences and taste trends of the consumers.</li> <li>▪ Coordinate with technical and commercial departments in procurement, sales, technical services, production and marketing &amp; distribution.</li> <li>▪ Coordinate with different stakeholders of Food Technology including research institutions and food inspection agencies.</li> <li>▪ Monitor and improve the safety and quality control procedures and parameters at different stages, from the raw material stage to the finished product. Manage and oversee the safety, quality and legality of food produced.</li> </ul>	

	<ul style="list-style-type: none"> <li>▪ Collaborating with various stakeholders in the value-chain to promote and maintain the visibility of the organization.</li> <li>▪ Organize workshops, conferences, exhibitions, training programmes and other such events to promote the activities of the organization and the project.</li> <li>▪ Represent the organization and the project at different professional Forums and Conferences.</li> <li>▪ Project reporting and documentation in terms of publishing research articles and popular literature</li> <li>▪ Travel to field visits and exposure trips to have a better understanding of the latest developments and needs of the project.</li> <li>▪ Any other work allocated by PI/CEO</li> </ul>								
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	<b>Project Till</b>	<b>March, 2023 (likely to be extend)</b>							
<p><b>A. Essential qualifications:</b>  Master's degree in the Food process engineering/ Agricultural and Process Engineering/ Food Technology/ Food Sciences and Nutrition/ Food Chemistry with minimum of 60 percent marks. Candidates having Post Graduate degree in Basic Sciences with 3 years Bachelor's degree and 2 years Master's degree should have NET qualification and 2 years research experience.</p>									
<p><b>B. Desirable qualifications:</b></p> <ul style="list-style-type: none"> <li>• Experience in FMCG/ Food Sector, basic knowledge in development of Recipes for ICDS program, cereals processing machinery, postharvest machinery, and primary processing machinery, also able to handle lab equipment, ability to analyze statistical data and documentation skills.</li> <li>• Proficiency in English, and sufficient knowledge in MS-Office and computer usage.</li> <li>• Willing to travel</li> <li>• With a commitment to work upto March 2023</li> </ul>									
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<b>Project Till</b>	<b>March, 2023 (likely to be extend)</b>								
3.	<p><b>A. Essential qualifications:</b>  Post Graduate degree (M.Sc.) in Agricultural Biotechnology/ Plant Breeding and Genetics with 4/5 years Bachelor's Degree Agricultural with minimum marks of 60%. Candidates having Post Graduate degree in Basic Sciences with 3 years Bachelor's degree and 2 years Master's degree should have NET qualifications and 2 years research experience.</p> <p><b>B. Desirable qualifications:</b></p> <ul style="list-style-type: none"> <li>• Experience in IPR management/ Diploma in IPR</li> <li>• Proficiency in English and Knowledge in MS-Office and computer usage.</li> <li>• Willing to travel to field sites</li> </ul>								

## Date of Interview: 05.05.2022

<b>5.</b>	<b>Name of the post</b>	<b>Research Executive</b>
	<b>Project</b>	<b>APEDA</b>
	<b>Emoluments</b>	<b>Rs. 35,000/- (Consolidated)</b>
	<b>Project Till</b>	<b>March, 2023 (likely to be extend)</b>
	<p><b>A. Essential qualifications:</b> Master's degree in Food and Nutrition/ Dietetics/ Food Chemistry Food science and technology/ Food safety and Quality with 60 % marks</p> <p><b>B. Desirable qualification:</b> Experience in clinical Trials/ analytical techniques/ instrumentation/ statistical analysis, food analysis, food product development</p>	
<b>6.</b>	<b>Name of the post</b>	<b>Research Assistant</b>
	<b>Project</b>	<b>APEDA</b>
	<b>Emoluments</b>	<b>Rs. 25,000/- Per month (Consolidated)</b>
	<b>Project Till</b>	<b>March, 2023 (likely to be extend)</b>
	<p><b>A. Essential qualifications:</b> Any Graduate with knowledge of handling the stores &amp; procurement and inventory management with 50% marks.</p> <p><b>B. Desirable qualification:</b></p> <ul style="list-style-type: none"> <li>• Should have good knowledge in maintenance of stores and able to do procurement, updating the records (both manual and computer) etc. should have working knowledge on inventory management, procurement of chemicals/glassware/consumables/stationary/ food ingredients.</li> <li>• Well versed in GEM operations and other govt procurement procedures</li> <li>• Candidates with experience in Govt. institutions are preferred</li> </ul>	
<b>Name of the post</b>	<b>Assistant Business Manager (Program Manager)</b>	
<b>Project</b>	<b>RKVY-RAFTAAR (Nutrihub, ICAR-IIMR)</b>	
<b>Emoluments</b>	<b>Rs.70,000/- (Consolidated)</b> <i>Note: Salary Breakup will be as per Nutrihub TBISC guidelines</i>	
<b>Project Till</b>	<b>March, 2023 (likely to be extend)</b>	
<p><b>Eligibility Criteria:</b></p> <p><b>A. Essential Qualifications:</b> MBA/ M.Tech/ PGDM/ Equivalent Master Degree in Agri-Business/ Finance/ Marketing/ Agri Marketing/ Agri Economics/ Economics/ Technology Commercialization/ Food Technology/ Production/Retail management/Entrepreneurship in any field from Recognized Institute/ University with minimum of 50 percent marks.</p> <p><b>B. Desirable Qualifications:</b> 1. Track record of running programs and managing people, 2. Ability to analyze businesses and their potential growth, 3. Experience with Startup Ecosystem or been a founder or initial employees of startup gets extra points 4. Prior experience at incubators, retail or e-commerce startups/ventures or investment firms will be preferred, 5. Skills in research, documentation and proficiency in English is an added advantage 6. Competence in working with multidimensional &amp; multicultural environment is desirable</p> <p><b>C. Experience:</b> At least 3 years in Technology Commercialization, E-commerce ventures, Supported Incubators, Assessment, Evaluation of Projects Startups and with experience in sharp ecosystem, and Entrepreneurial nature &amp; industry/ Incubation experience (Agri/ Food sector preferred).</p>		

**Key Responsibilities:**

- Coordinate with Executive Management in helping setup infrastructure, process and program for a strong Incubation offering.
- Attract, Identify and select potential incubates/ startups for the incubation program and able to design and execute programs for nurturing of startups.
- Run marketing & promotional campaigns to source startups for Incubation program.
- Assist startups in the areas of strategy, business plan development, market analysis, company registrations & understand the requirements of startups and build a mentoring relationship through the mentor pool.
- Define deliverables, their timelines and monitor progress of startups.
- Define, build and finalize client agreements and all other compliance work around incubators and startups.
- Sign MoUs and build networks with key partners that will strengthen the incubator. Promote IIMR to attract the best startups and help build and shape the brand image.
- Creating relations with investment network and help startups to raise investments.
- Plan & implement for ongoing events around Startups to make IIMR a hub for startups
- Should gather data from internal and external resources, compile them and present them CEO. • Need to give presentations of the data they have collected and explain how it can help the project in making strategic plans for profitable business & revenue generation in future.
- Should analyze the market for potential buyers and the demand.
- Work with students, Faculty and Management to ensure entrepreneurship and innovation become an integral part of our system.
- Develop and maintain relationships with ecosystem enablers, investors, government bodies, service companies etc. • Should be able to organize BOG meetings and make presentations to clientele/ stakeholders covered with respect to strategic plans & revenue generation plans for sustainability of incubator. • Should be able to draft proposals for Grant in aids & specific documents for other institutions. • In addition, assist the CEO with the duties assigned from time to time.

**Preparation for interview:**

Candidates may come prepared with a vision document in brief. It should have a definite revenue generation plan for Nutrihub for the next five years. This should be prepared for discussion with the panel.

**Terms & Conditions:**

1. The above posts are purely temporary and on contractual basis till **closure of the project**.
2. The age limit of above position is up to 40 years as on the date of interview. (Age can be relaxed in Asst Business Manager, Research Manager and Research Asst (Stores) upto 10 years or above with proven experience in above mentioned desirable fields )
3. The relaxation in upper age limit is five years for SC/ST/women candidates and three years for OBC candidates as per rules.
4. The candidates shall send filled in Applications in the proforma enclosed along with a passport size photograph and a set of self-attested copies of requisite mark-sheet, certificates and supporting documents.
5. Candidates have to produce all the original certificates at the time of interview for verifications.
6. No TA/DA will be paid for attending the interview.
7. Report for registration from 10:00 AM to 10:30 AM on the date of interview (Virtual), candidate need to wait till they are called/allowed to the meeting for the interview as per the list.
8. The decision of the Director, ICAR-IIMR is final and binding in all respects.
9. The selected candidates shall not claim for regular appointment/absorption in ICAR-IIMR, Hyderabad or funding agency at the end of the project.
10. Canvassing in any form will lead to cancellation of candidature.
11. The selected candidate may have to join immediately.
12. For further details/updates/modifications please visit our website <https://millets.res.in/ad.php>, [www.nutrihubiimr.com/careers](http://www.nutrihubiimr.com/careers) regularly.

13. IIMR reserves the right to alter/ Change/ Cancel this Advertisement/ Recruitment without assigning any reason at any stage of recruitment process.
14. **Candidates have to produce an undertaking, stating that they are not enrolled in any other job or academic courses etc. (either full time or part time) for attending the interview.**
15. **Interested and eligible candidates may send their application form (attached), CV along with qualification and experience certificates scanned copies as a single pdf to [dayakar@milletres.in](mailto:dayakar@milletres.in) on or before 30.04.2022, 5:00 pm.**
16. **CV's received after 30<sup>th</sup> April, 2022 5:00 PM will not be considered, shortlisted candidates will be sent link to attend the interview virtually.**

**Sd/-  
Director**

**PROFORMA**

**APPLICATION FOR THE POST OF :** \_\_\_\_\_ *(On contractual Basis)*

**Project:** \_\_\_\_\_

Latest passport size  
photo

1. **Name in Block letters:** \_\_\_\_\_
2. **Father's / Husband's name:** \_\_\_\_\_
3. **Date of Birth & age:** \_\_\_\_\_; \_\_\_\_\_ years.
4. **Postal address for correspondence: Present & Permanent.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. **Mobile no:** \_\_\_\_\_; **Aadhar No:** \_\_\_\_\_; **email:** \_\_\_\_\_

6. **Educational Qualifications:**

Sl. No	Qualifications	Year of passing	Board/ University	Marks (% /GPA)	Remarks (if any)
1.					
2.					
3.					
4.					
5.					
6.					

**7. Prior Experience (if any):**

Sl. No	Name of the Organization/ Institute	Post	From To	Drawn Salary	Remarks
1.					
2.					
3.					
4.					

**8. Additional Information which you would like to mention:**

- a. Additional Academic/ professional Qualifications: \_\_\_\_\_
- b. Trainings \_\_\_\_\_
- c. Research Publications / reports / special projects: \_\_\_\_\_
- d. Awards/ Scholarships/ Official Appreciations: \_\_\_\_\_
- e. Affiliation with professional bodies/ institutes/ Societies: \_\_\_\_\_
- f. Any other information: \_\_\_\_\_

**9. Whether belongs to SC/ST/OBC/OC/PH/Ex-servicemen (as per Gol norms) \_\_\_\_\_**

**10. I am also willing to be considered for any lower post in case my application for the applied post is ineligible or not shortlisted for further scrutiny. (Yes / No): \_\_\_\_\_**

**SELF DECLARATION**

I \_\_\_\_\_, Son/ Daughter of \_\_\_\_\_ hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if Information given by me is proven false/ not true, I will have to face the punishment as per the law. Also, all the benefits availed by me shall be summarily withdrawn and I may be terminated from the services without assigning any reasons.

Date: \_\_\_/\_\_\_/\_\_\_  
Place: \_\_\_\_\_

\_\_\_\_\_  
Signature of the Candidate