

NOTIFICATION**GOVERNMENT OF TELANGANA
PANCHAYAT RAJ DEPARTMENT****Notification No.2560/CPR&RE/B2/2017, Dated: 16.09.2021****RECRUITMENT UNDER SPORTS QUOTA****DIRECT RECRUITMENT FOR THE POST OF
JUNIOR PANCHAYAT SECRETARIES**

This Notification is issued in continuation to the Notification No.2560/CPR&RE/B2/2017 Dated: 31.08.2018 and in accordance with the orders dt.27.12.2019 of the Hon'ble High Court of Telangana in C.C.No.714 of 2019 in W.P.No.46869 of 2018, in which it was ordered that

“... to cancel the selection of 98 appointments under the Sports quota as Junior Panchayat Secretaries already made by the respondents in violation of the undertaking given to this Court on 26.12.2018 in W.P.No.46869 of 2018 and batch. The respondents are also directed to notify afresh the said posts filled up under sports quota earlier including the balance of posts which were unfilled as per Notification dt.31.08.2018, invite applications from the eligible persons, apply the minimum pass mark of 35% i.e. 70 out of 200 marks in the written test, and proceed to make appointments strictly on the basis of the merit of the candidates in the sport concerned as per the Annexure to G.O.Ms.No.74, Dt.09.08.2012 and not on the basis of the marks obtained by the candidates in the qualifying examination”.

Now, applications are invited for recruitment under Sports Quota only in the **Online** application, available on the website <https://epanchayat.telangana.gov.in>, by visiting the JPS Sports quota recruitment tab, from the eligible candidates between **18.09.2021 and 08.10.2021** for the recruitment under Sports Quota to the post of Junior Panchayat Secretary. **The last date for payment of fee is 08.10.2021.**

Name of the Post	Educational Qualification
Junior Panchayat Secretary	<ol style="list-style-type: none"> 1. Must have passed a Degree from any University in India established or incorporated by or under a Central Act, State Act or a Provincial Act or an institution recognized by the University Grants Commission as on date of this Notification and must possess working knowledge of computers. 2. Must be eligible under Sports quota as per guidelines mentioned in this Notification as per G.O.Ms.No.74, YAT&C (Sports) Dept., Dt.09.08.2012.

1. The candidates, who have applied earlier to the notification No.2560/CPR&RE/B2/2017 Dated 31.08.2018 have to apply again afresh. However age relaxation will be given to the candidates who have already applied vide notification No. 2560/CPR&RE/B2/2017, Dated 31.08.2018 subject to furnishing of Hall Ticket Number or Application Number allotted earlier.
2. **AGE** : Minimum '18' years and Maximum '44' years (as per Hon'ble High Court orders, Dt.27.09.2018 in the W.P.No.34493 of 2018 and batch cases) of age as on **date of this Notification**.

The upper age limit prescribed above is however relaxable in the following cases :

Sl.No.	Category of candidates	Relaxation of age permissible
1	2	3
1	SC/ST and BCs	5 Years
2	Ex-Servicemen	3 years & length of service rendered in the armed forces.
3	Physically Handicapped persons	10 Years
4	Telangana State Government Employees except Employees of TSRTC, Corporations, Municipalities etc.	5 Years

3. (a) **FEE**: Examination fee is applicable to the fresh candidates only.

Sl.No.	Category of candidates	Examination Fee
1	2	3
1	General Candidates	Rs.800/-
2	B.C candidates who comes under Creamy layer	Rs.800/-
3	SC,ST,BC (Non-Creamy layer candidate), PH & Ex-Service Men	Rs.400/-

- (b) **Mode of Payment of Fee** :

1. The Fee mentioned in the above paragraph is to be paid through Payment Gateway or Net Banking/ Credit card /Debit Card. The list of Banks providing service for the purpose of online remittance of Fee is available on the website.
2. The fee once remitted shall not be refunded or adjusted under any circumstances. Failure to pay the fee will entail total rejection of application.
3. IPOs / Demand Drafts are not accepted.

4. (a) **WRITTEN EXAMINATION CENTRES**: Written examination will be conducted in the (6) regional centres at **Hyderabad, Nizamabad, Karimnagar, Warangal, Nalgonda and Mahabubnagar**.

(b) **SCHEME OF EXAMINATION** : The following will be the scheme of examination.

SCHEME

WRITTEN EXAMINATION

(Objective Types) Degree Standard	No. of Questions	Duration (Minutes)	Maximum Marks	Minimum qualifying Marks in each Paper
Paper-1 : General Studies and Mental Ability, Culture and History of Telangana	100	120	100	35
Paper-2 : Telangana Panchayat Raj Act, 2018, Rural Development Programmes, Other Government Schemes including Government of India and Government of Telangana.	100	120	100	35

NOTE : Question paper will be in Telugu, English and Urdu.
(see syllabus for certain questions that will only be in English).

5. Scheme & Syllabus of examination is attached as Annexure-I. Instructions to candidates are attached at Annexure- II and details of district wise vacancies are at Annexure- III of this notification.

6. JOB DESCRIPTION:

The Junior Panchayat Secretary shall discharge the duties and perform the responsibilities assigned to the Panchayat Secretary under Telangana Panchayat Raj Act, 2018 (Act.No.5 of 2018) and any other Duties and responsibilities entrusted by the Government, Commissioner, PR&RE and District Collector from time to time.

7. BASIC SERVICE CONDITIONS :

7.1 The current monthly consolidated remuneration is Rs.28,719/-.

7.2 The Junior Panchayat Secretary shall have to work on consolidated remuneration basis for a period of Four (4) years (vide G.O.Ms.No.26, PR&RD Dept., Dt.15.07.2021).

7.3 The agreement will be renewed every year based on annual evaluation of performance of the individual.

7.4 The services of those Junior Panchayat Secretaries who show satisfactory performance will be regularized after completion of 4 years as Panchayat Secretary Grade-IV.

7.5 The performance will be assessed in accordance with the guidelines issued by the Government on the basis of Telangana Panchayat Raj Act, 2018.

8. HOW TO UPLOAD THE APPLICATION FORM :

8.1 The **User Guide** is available for Online Submission of Applications. The process is described in brief which is as follows:

- I STEP: Visit the WEBSITE <https://epanchayat.telangana.gov.in>, by visiting the JPS Sports quota recruitment tab and apply online. Candidates have to ensure that there are no mistakes in it. The Government bears no responsibility for the mistakes, if any, made by the candidates.
- II STEP: **The candidates who are applying should upload their Sports achievement certificates at their highest level along with concerned forms, (Form-1 or Form-2 or Form-3 or Form-4) as applicable in Annexure–III of G.O.Ms.No.74, YAT&C (Sports) Dept., Dt.09.08.2012, after selection of the relevant Sports discipline in Annexure-I and priorities of Sports and Games in Annexure-II.**
- III STEP: After entering the details in the Portal, the applicant will proceed to payment gateway.
- IV STEP: The applicant should pay the prescribed fee as specified through any of the three modes viz., Debit Card, Credit Card or Net Banking. Separate instructions have to be followed for each mode of payment.
- V STEP: After payment of fee and after filling the entire application form, the PDF Application will be generated which contains the particulars furnished by the candidates.

- 8.2. The Application ID No. in the PDF Application form submitted has to be quoted for future reference and correspondence.
- 8.3. Hand written / Typed / Photostat copies / Application Form printed outside will not be accepted.

NOTE :

- 1. The Government is not responsible, for any discrepancy in Bio-data particulars while submitting the application form through Online. The applicants are therefore, advised to strictly follow the instructions and User guide in their own interest before submitting the application.
- 2. The particulars furnished by the applicant in the Application Form will be taken as final, and data is processed, based on these particulars only by Computer. Candidates should, therefore, be very careful in Uploading / Submitting the Application Form Online.
- 3. Incomplete/incorrect application forms will be summarily rejected. The information if any furnished by the candidate subsequently in any form will not be entertained by the Government under any circumstances. Applicants should be careful in filling-up the application form and submission. If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage.
- 4. Before Uploading/Submission of Application Form, the Candidates should carefully ensure his/her eligibility for this examination. No relevant column of the application form should be left blank, otherwise application form will not be accepted.

9. GENERAL PROVISIONS:

- 9.1. Applicant must compulsorily fill-up all relevant columns of application and submit application through online only. The particulars made available in the website will be processed through computer and the eligibility decided in terms of notification.
- 9.2. The applications received online in the prescribed proforma available in the website should be filled within a stipulated period of time and the Government will not be held responsible for any kind of discrepancy.
- 9.3. Applicant must upload his / her own scanned photo and signature through J.P.E.G format and the Sports Certificates must be uploaded in PDF format only. (Maximum size up to 1 MB only)
- 9.4. The applicants should not furnish any particulars that are false, tampered, fabricated or suppress any material / information while submitting an application through online. For such illegal activities, criminal action shall be initiated against them.
- 9.5. All the essential certificates issued by the competent authority of Telangana State shall compulsorily be kept with the applicants to produce as and when required to do so. Failure to produce the required certificates on the day of verification will lead to disqualification of candidature.
- 9.6. **Important** – The claim of the candidates with regard to the date of birth, educational/ technical qualifications, sports merit, experience and community are accepted only provisionally on the basis of information furnished by them in their application form and is subject to verification and satisfaction of the Government. Mere admission to any test or inclusion of the name of a candidate in a Merit List will not confer on the candidate any right for appointment. The candidature is therefore, provisional at all stages and the Government reserves the right to reject candidature at any stage of the selection even after the advice has been made.
- 9.7. The applicants should be willing to serve anywhere in the District allotted.

The following certificates must be kept ready by the candidates for the purpose of verification after final selection

- i) Aadhar card or other ID proof as indicated in application.
- ii) Proof of Educational Qualifications.
- iii) Date of Birth Certificate / S.S.C.
- iv) School Study Certificates.
- v) Local area certificate in case of no School study
- vi) No Objection Certificate from Employer (if anywhere employed)
- vii) Other certificates, if any.

The following Certificates should be obtained from the Competent Authority in Government of Telangana in prescribed proforma for the purpose of verification.

- i) Community Certificate.
- ii) Non-Creamy Layer Certificate as per Form- VIIB / Creamy Layer Certificate as per Form-VIIC.
- iii) Certificate of Residence / Nativity (where the Candidates not studied in School / Private Study).
- iv) Sports Certificates along with prescribed forms mentioned in the G.O.Ms.No.74, YAT&C Dept., Dt.09.08.2012.

10. IMPORTANT LEGAL PROVISIONS GOVERNING THE RECRUITMENT PROCESS :

- 10.1. Vacancies: As shown in Annexure-III of this notification.
- 10.2. As per G.O.Ms.No.107, GAD (Ser.D) Dept., Dt.27.07.2018 roster points of 48 and 98 are reserved for sports quota in Direct Recruitment. All the vacancies in this limited recruitment are meant for local candidates only, as 5% of vacancies for which non locals can compete have already been filledup.
- 10.3. Since this is a limited recruitment under sports quota, only the candidates with sports certificate as per G.O.Ms.No.74, YAT&C (Sports) Dept., Dated. 09.08.2012 shall apply.
- 10.4. Employed :- The persons already in Government Service/ Autonomous bodies/ Government aided institutions etc., whether in permanent or temporary capacity or as work charged employees are required to inform in writing to the Head of Office / Department, as the case may be and required to submit the "No objection" from the concerned Head of Office / Department to the Government as and when required to do so.
- 10.5. Caste & Community : Community Certificate issued by the competent authority (obtained from Government of Telangana State) in terms of G.O.Ms No. 58, SW (J) Dept., dt: 12/5/97 read with G.O. Ms. No. 5 Scheduled Castes Development (POA.A2) Dept., Dt. 08/08/2014, G.O. Ms. No. 11 Scheduled Castes Development (POA.A2) Dept., Dt. 17/09/2014 and G.O. Ms. No. 2 Scheduled Castes Development (POA.A2) Dept., Dt. 22/01/2015 should be submitted at appropriate time in respect of SC & ST Candidates. Candidates belonging to Backward Classes are required to produce Community Certificate (BC-A, BC-B, BC-C, BC-D& BC-E) from Competent Authority i.e., from Tahsildars in the State of Telangana not below the rank of Deputy Tahsildar through E-seva/ Mee-seva (G.O. Ms. No. 16 BCW(OP) Dept., Dt. 11/03/2015) and orders and instructions issued by the Government from time to time. As per explanation under Rule 2(29) of General Rules for State and Subordinate Service Rules: No person who professes a religion different from Hinduism, the Sikhism or Buddhism shall be deemed a member of Schedule Caste.
- 10.6. Reservation:-
- i) The Reservation and eligibility under Sports quota in terms of General Rule 22 & 22 (A) of State and Subordinate Service Rules are applicable.
 - ii) The reservation to the meritorious sports persons will apply in Direct Recruitment as per Rule 22 of State and Subordinate Service rules in terms of G.O.Ms.No.107, GAD (Ser.D), Dt.27.07.2018 and instructions & guidelines issued in G.O.Ms.No.74, YAT&C (Sports) Dept., Dated: 09.08.2012.
 - iii) No Special reservation is applicable to the categories of Women, SC, ST, BC, Disabled and Ex-Servicemen, since this is a limited recruitment under Sports quota. Therefore only the candidates with Sports certificate as per G.O.Ms.No.74, YAT&C (Sports) Dept., Dated. 09.08.2012 are eligible as on **date of this Notification** needs to apply.

10.7. Distance Education : The Candidates who have obtained Degrees through Open Universities / Distance Education mode are required to produce the proof of recognition by the University Grants Commission / AICTE / Distance Education Council as the case may be. Unless such Degrees had been recognised by the relevant Statutory Authority, they will not be accepted for purpose of Educational Qualification. The onus of Proof of recognition by the relevant Statutory Authority that their Degrees / Universities have been recognized rests with the Candidate.

11. **RESERVATION TO LOCAL CANDIDATES**: The notified vacancies are for Local Candidates only. The post of Junior Panchayat Secretary is a District cadre post as per G.O.Ms.No.204, GA (SPF-II) Dept., dated 04.08.2021. Reservation to the Local candidates in concerned Districts is applicable as provided in this Notification. Local candidate will be decided on the basis of study in which maximum period studied up to 7th Class and in terms of the Rules issued in **G.O.Ms.No.124, GA (SPF-MC) Dept., dated 30.08.2018** (link provided). The candidates claiming reservation as Local candidates should obtain the required certificates. The relevant certificates may be got ready with authorized signature and kept with the candidates to produce as and when required.

12. **PROCEDURE OF SELECTION** :

The final selection for the post will be from among qualified candidates (Minimum 35 Marks in each Paper) in Written examination and in terms of instructions & guidelines issued in G.O.Ms.No.74, YAT&C Dept., dated 09.08.2012 read with G.O.Ms.No.107, GAD (Ser.D) Dept., Dt.27.07.2018.

12.1 The selection of candidates for appointment to the posts will be made by OMR based objective type examination.

12.2 The applicants have to appear to written examination of Paper-I & Paper-II of Objective Type and **the final selection will be made in terms of instructions & guidelines issued in G.O.Ms.No.74, YAT&C Dept., dated 09.08.2012 read with G.O.Ms.No.107, GAD (Ser.D) Dept., Dt.27.07.2018, subject to the condition that candidates securing minimum qualifying marks in each paper.**

12.3 There will be negative marks for wrong answers marked in the objective tests of Paper-I & II. For each question for which a wrong answer is given by the candidate, one fourth (1/4) of the marks assigned to that question will be deducted as penalty to arrive at corrected score. If a question is left blank, i.e., if no answer is marked by the candidate, there will be no penalty for that question.

12.4 All the vacancies are District specific. Candidates will be selected as per vacancies available in District, Nativity, Merit and Sports reservations.

12.5 The appearance in both papers in the Written Examination as per rules is compulsory. Absence in any one of the papers / both papers, will automatically render the candidature as disqualified.

12.6 Candidates have to produce Original documents and other particulars on the day of verification itself. If candidate fails to produce any of the required certificates and if the particulars furnished by him / her in the application do not tally with the Original documents produced by him / her, then his / her candidature will be rejected/disqualified without any further correspondence.

12.7 The appointment of selected candidates will be subject to they being found medically fit in the appropriate Medical Examination.

13. DEBARMENT :

- 13.1 Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility is correct in all respects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred for five years from appearing for any of the examinations conducted by the Government, and their candidature for the recruitment would be summarily rejected.
- 13.2 The Penal Provisions of Act 25/97 published in the Telangana Gazette No.130, Part-I.A Extraordinary dated: 01.06.2016 shall be invoked if malpractice and unfair means are noticed at any stage of the Recruitment.
- 13.3 If any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his / her candidature for selection or obtaining support of candidature by any means, such a candidate shall in addition to rendering himself/ herself liable to criminal prosecution, shall be debarred permanently from any exam.

14. THE GOVERNMENT DECISION IS FINAL :

The decision of the Government in all aspects and all respects pertaining to the application and its acceptance or rejection as the case may be, conduct of examination and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned. The Government also reserves its right to alter and modify time and conditions laid down in the notification for conducting the various stages up to selection, duly intimating details thereof to all concerned, as warranted by any unforeseen circumstances arising during the course of this process, or as deemed necessary by the Government at any stage.

Sd/-
Commissioner, PR&RD

Annexure - I

SCHEME AND SYLLABUS FOR RECRUITMENT TO THE POST OF JUNIOR PANCHAYAT SECRETARY IN T.S. PANCHAYAT RAJ SUBORDINATE SERVICES

SCHEME

WRITTEN EXAMINATION

(Objective Types) Degree Standard	No. of Questions	Duration (Minutes)	Maximum Marks
Paper-1 : General Studies and Mental Ability, Culture and History of Telangana	100	120	100
Paper-2 : Telangana Panchayat Raj Act, 2018, Rural Development Programmes, Other Government schemes including those of Government of India and Government of Telangana.	100	120	100

SYLLABUS

Paper - I

100 Questions

100 Marks

(GENERAL STUDIES AND MENTAL ABILITY)

1. Current affairs – Regional, National and International.
2. International Relations and Events.
3. General Science in everyday life, including Computer Science.
4. Environmental Issues and Disaster Management.
5. Geography and Economy of India and Telangana.
6. Indian Constitution: Salient Features.
7. Indian Political System and Government.
8. Modern Indian History with a focus on Indian National Movement.
9. History of Telangana and Telangana Movement.
10. Society, Culture, Heritage, Arts and Literature of Telangana.
11. Policies of Telangana State.
12. Mental Ability.(Verbal and non-verbal),
 - a) Logical Reasoning.
 - b) .Comprehension (Questions will be only in English).
 - c) Re-arrangement of sentences with a view to improving . analysis of a passage (Questions will be only in English).
13. Numerical and Arithmetical abilities.

PAPER – II

100 Questions

100 Marks

(Telangana Panchayat Raj Act, 2018, Rural Development Programmes)

1. Telangana Panchayat Raj Act, 2018.
2. Evolution of Panchayat Raj system in India including Constitutional amendments and reports of Various Committees.
3. Roles and responsibilities of Panchayat Secretary
4. Rural Sociology: History and Evolution of schemes catering to upliftment of Rural Poor.
5. Flagship Rural Development schemes of Rural Development Department of Government of India and Telangana including Palle Pragathi, Telanganaku Harithaharam, Aasara, Rythu Bandhu, Rythu Bima, MGNREGA.
6. Rural Economy of Telangana: Agriculture, Small scale Industries, Rural artisans
7. Community Based Organizations and convergence of Welfare Schemes
8. Women Empowerment and Economic development through Self Help Groups
9. Revenue and Expenditure Management of Local Bodies
10. Accounting and administering funds received under various schemes.

Annexure-II**INSTRUCTIONS TO CANDIDATES**

1. The applicants are required to go through the user guide provide in the website and satisfy themselves as to their eligibility for this recruitment carefully before applying and enter the particulars completely online.
2. Applicant must compulsorily fill-up all relevant columns of application and submit application through website only. The particulars made available in the website will be processed through computer and the eligibility decided in terms of notification and confirmed accordingly.
3. The applications received online in the prescribed proforma available in the website and within the time shall only be considered and the Government will not be held responsible for any kind of delay /discrepancy on part of the candidate.
4. Applicants must compulsorily upload his / her own scanned photo and signature in JPEG format and also upload their Sports Certificates in PDF format only.(Maximum size up to 1 MB only)
5. The applicants should not furnish any particulars that are false, tampered, fabricated or suppress any material information while making an application through website.
6. Important : Hand written / Typed / Photostat copies / Printed application form will not be entertained.
7. The applicant shall produce all the essential certificates issued by the competent authority, for verification by the Government, as and when called for, if candidates fail to produce the same, his/her candidature shall be rejected / disqualified without any further correspondence.

Annexure – III**(Vacancies notified under Sport category)**

Sl. No.	Name of the District	No. of vacancies
1	Adilabad	6
2	Bhadradi Kothagudem	7
3	Jagityal	5
4	Jangaon	4
5	Jayashankar Bhupalpalli and Mulugu	6
6	Jogulamba Gadwal	3
7	Kamareddy	8
8	Karimnagar	4
9	Khammam	9
10	Kumarambheem Asifabad	4
11	Mahabubabad	7
12	Mahabubnagar and Narayanpeta	10
13	Mancherial	4
14	Medak	6
15	Medchal Malkajgiri	0
16	Nagarkurnool	6
17	Nalgonda	13
18	Nirmal	6
19	Nizamabad	8
20	Peddapalli	3
21	Rajanna Siricilla	3
22	Rangareddy	7
23	Sangareddy	8
24	Siddipet	6
25	Suryapet	6
26	Vikarabad	8
27	Wanaparthy	3
28	Warangal Rural	5
29	Warangal Urban	1
30	Yadadri Bhuvanagiri	6
	Total	172

- Note: 1. The candidates belonging to Mulugu District need to apply from Jayashankar Bhupalpally District.
2. The candidates belonging to Narayanapet District need to apply from Mahabubnagar District.