



JOB DESCRIPTION

1. CLUSTER CONTROLLER (FINANCE):

Responsibilities:

Candidate should be dynamic professional possessing the capabilities and experience in one or more areas of:

1. In depth knowledge of Accounting standards, processing and financial systems and periodic financial closing.
2. Review of CWIP and vendor liabilities, Capitalization, GL Review and Books of Accounts.
3. Timely Commercial Billing, monitoring and ageing analysis and debtor reconciliation.
4. Financial concurrence, discharge of vendor payments, balance confirmation and vendor reconciliation.
5. Regulatory compliances including GST/TDS/MSMED and other related requirements.
6. Coordination with auditors – statutory, internal, Government Auditors.
7. Operation of Bank Accounts including payment file review and uploading, review and BRS
8. Inventory review and control, physical verification and accounting.
9. BG confirmation, record maintenance, invocation /Closure of BG's.
10. Establishment related payments
11. Must be well conversant with IT/Computerized environment.

2. SR. MANAGER (FINANCE)

Responsibilities:

Candidate should be dynamic professional possessing the capabilities and experience in one or more areas of:

1. In depth knowledge of Accounting standards, processing & financial systems, and periodic financial closing including coordination with statutory Auditors/CAG Auditors etc. Formation of prudent accounting policies and compliance with internal control mechanism.
2. Long term financial strategy and annual budgeting, Forecasting and analysis of variations therein.
3. Regulatory reporting and compliances with RBI/SEBI Regulations, FEMA and other corporate laws etc.
4. Working Knowledge of Direct Tax & Indirect Tax and compliances thereof.
5. Funds/Investment Management, Financial Borrowing (Domestic & International) activities, maintaining proper capital structure etc.
6. Handling Banking Operations including Liaison with Bank and rating agencies



7. Working capital and cash flow management
8. Managing/Handling Forex Exposure
9. Managing vendor payments, financial concurrence, Payroll Management, Reconciliation and Internal reporting etc.
10. Must be well conversant with IT/Computerised environment
- 11 Financial review and propriety analysis of the proposals from various departments

3. **CHIEF RISK OFFICER**

Responsibilities:

1. Lead the Risk Management cell at EESL thereby identifying risks and developing mitigation strategies in coordination with various stakeholders
2. Implement and maintain risk management framework across Enterprise risks, Financial, Operational, Reputational, Technical, Legal, Political, Human Resource, Commercial, Safety and Security etc. in coordination with functional and business unit Heads
3. Analyse and evaluating data received from business functions
4. Support the development of scenarios and appropriate risk response strategies and Provide support to the functional and business heads in implementing response Strategies as and when needed
5. Subject matter expert in risk management with deep functional expertise in the subject and working knowledge of all EESL projects.
6. Supervise risk audits across the organization
7. Raise awareness amongst employees in the company about key firm risks
8. Provide ongoing updates to organizational leadership and the Board on key risks and their mitigation strategies on a periodic basis or as needed.
9. Basic people and team management skills including measuring and delivering Performance feedback

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