

**FORM -A**  
**NIZAM'S INSTITUTE OF MEDICAL SCIENCES**  
(A University established under State Act)  
Panjagutta, Hyderabad - 500 082

No: SRC/AC-4/271(A)/2013

**ADVERTISEMENT**

Applications are invited from suitably qualified and experienced candidates in the prescribed format (to be copied on a plain paper) for the temporary post(s) mentioned below in the research project titled "Hospital Based Cancer Registry - Data Management software".

SNo	Name of the Post	Number of vacancies	Tenure of the post	Nature of Work	Qualifications (Desirable & Essential)	Scale of Pay & total emoluments Per mensem
1	Data Entry Operator	(1)	Initially 1 year, extended from time to time	Collation and entry of data into the computer as well as secretarial assistant	A graduate in any discipline with computer skills, specially data base along with secretarial skills. Preferable in any experience in cancer Registry. Age limit: 35 years	Rs. 18,520

1. Applicants should note that the appointments to be made are purely temporary and there is no right for claiming for any regular appointment in NIMS.
2. In case the services of a particular post are required only for a part of a day daily, the salary payable will also be proportionately adjusted and explained at the time of interview.
3. No T.A/D.A will be paid for attending the interview or for joining the post.
4. The application should be submitted in the enclosed format (by copying on a plain paper) and must be accompanied by attested copies of certificates in support of all information furnished in the application.
5. The Institute reserves the right to cancel any or all the posts advertised, at any time, without assigning any reason.

6. Last date for receipt of filled-in applications: 12/05/2021 at 4:00pm.

7. Interview Details :

- a. Date and time of Interview will be communicated over phone/email to shortlisted candidates only.
- b. Place of interview: Dean's office , Nizam's Institute of Medical Sciences, Panjagutta, Hyderabad-500082

8. Address to which the applications should be sent: **Dean's office**

**Nizam's Institute of Medical Sciences**  
**Panjagutta, Hyderabad 500082.**

For further information: Please refer website [www.nims.edu.in](http://www.nims.edu.in)

9. Please mention above notification number on 'closed' envelop covers.

Signature of the Principal Investigator

**Dr. SADASHIVUDU GUNDETI**  
MD, DM

Additional Professor & Head  
Department of Medical Oncology  
Nizam's Institute of Medical Sciences  
Panjagutta, Hyderabad - 500 082

To

All notice boards in NIMS

All Universities/ Leading institutions in India, for display on the notice board

**FORM – B**

Hospital Based Cancer Registry-Data Management software, NIMS, Hyderabad

**FORMAT OF APPLICATION**

1. Application for the post of \_\_\_\_\_
2. Name of the candidate in full :  
(In capital letters)
3. Date of birth :
4. Nationality :
5. Address for communication : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Permanent address :
7. Educational qualifications :

Sl No.	Name of the exam passed	Name of the Institution/ Board/University	Month and year of exam passed	Marks secured	% of marks secured	Class/division declared

8. Have you passed "NET/C5IR"? If yes, please indicate
  - (i) Name of exam passed :
  - (ii) Date of passing exam :
9. Previous experience (Furnish name of the post/Fellowship, period worked, name of the organization/Institution, etc.):
10. Present position :
11. Any other information :

Date: \_\_\_\_\_

Signature of the candidate